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GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
SEARCY HOSPITAL
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ZELIA BAUGH
COMMISSIONER

BEATRICE J. MCLEAN
FACILITY DIRECTOR

AN EQUAL OPPORTUNITY EMPLOYER
ANNOUNCEMENT OF INTENT TO FILL VACANT NON-MERIT POSITIONS

JOB TITLE: Registered Nurse I (1 Position)

NUMBER: 11-18

JOB CODE: N2500 (Day Shift)

POSITION #: 8805716

SHIFT AVAILABLE: 8:00 AM – 4:30 PM

DATE: 12/21/2011

SALARY RANGE: (73) \$43,339.20 - \$56,685.60 Annually

JOB LOCATION: Searcy Hospital, Mt. Vernon, AL

QUALIFICATIONS: Graduation from an accredited school of nursing or graduation from an accredited four-year college or university with a Degree in Nursing.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is professional nursing work in a state mental health facility. Employee is responsible for the delivery of client care through the nursing process of assessment, diagnosing, planning, implementation, and evaluation. Responsible for directing and coordinating all nursing care for assigned clients based on established clinical nursing practice standards. Serves as liaison to Probate/Circuit/Juvenile Court, other state and public hospitals to coordinate client admissions to the hospital. Receives and review intake information so that staff is adequately prepared for each client. Contact appropriate agency regarding preadmission behavior including any medical or substance abuse issues/problems. Notify Probate Court in writing regarding recommendations made by the psychiatrist. Assure all necessary documents are given to each client regarding unit operations during the admission process. Daily prepares new client admission reports to inform staff of any admissions to the hospital. Coordinate referrals and transfers of clients to Alabama State Facilities. Collaborates with other professional disciplines to ensure effective and efficient client care delivery and the achievement of desired client outcomes. Utilizes knowledge of client's age and cultural diversity in the provision of client care. Contributes to the provision of quality nursing care through quality enhancement techniques that demonstrate positive outcomes in client care. Use interactive communication that will allow the opportunity to ask and respond to questions of the giver and receiver.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Ability to communicate orally and in writing; knowledge, skills, and ability to recognize medical and psychiatric emergencies; Ability to make independent decisions Ability to provide client care utilizing nursing processes, standards of care, and nursing plans of care. Ability to supervise the work of others, to delegate, instruct, discipline, commend, and interview as needed to evaluate staff performance; ensure completion of task as scheduled, and orient new employees. Ability to evaluate effectiveness of treatment/training programs and establish priorities. Ability to operate medical equipment. Ability to provide education to clients. Skilled in the operation of computer equipment.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, and experience. Applicants should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. Drug Screening Required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official Application for Professional Employment (Exempt Classification) which may be obtained from this office. Applications may also be obtained from our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to **SEARCY HOSPITAL, OFFICE OF HUMAN RESOURCES, 725 E. COY SMITH HIGHWAY, MT. VERNON, ALABAMA 36560-3322** by **UNTIL FILLED** in order to be considered for the position.

COPIES OF LICENSE/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING INTERVIEW. AN OFFICAL COPY OF ACADEMIC TRANSCRIPTS IS REQUIRED AND MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE OFFICE OF HUMAN RESOURCES AT THE ABOVE ADDRRESS.